



QUALITY MANAGEMENT SYSTEM 10.2-F3 Issue 1 Date of issue: 2018-01-02	COMPLAINT SHEET	NOTIFICATION DATE:
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To carry out the complaint, below information shall be given:

- Filled complaint sheet
- Complaint sheet sent to: reklamacje@hybryd.com.pl
- Copy of this filled complaint sheet shall be delivered with goods as well

Customer information		 HYBRYD Ltd. 28 Sikorskiego Street 44-120 Pyskowice, Poland tel./fax: (032) 233-98-83/84 NIP 648-000-14-15  <div style="display: inline-block; vertical-align: middle; text-align: left; font-size: small;"> ISO 9001:2008 www.tuv.com ID 9105017689 </div>
Customer name:		
Address: Street/No Postal code City		
Contact person:		
Phone:		
E-mail:		
Return shipping address:		

Purchase information	
Invoice No.:	SPR/FV/...
Date, when the goods were used for the first time:	

Article name	Reason for return (use the code below mentioned "R")	Return type (use the code below mentioned "Z")	Damage description	Amount
R1-Incorrect order R2-Incorrect delivery R3-Incorrect delivery address R4-Repeated delivery R5-Lack of communication	R6-Lack of emergency work R7-Lack of basic lighting work R8-Test A failure R9-Test B failure R10-Other reason for return	Z1-Warranty complaint Z2-Non-warranty complaint Z3-Return/Invoice correction after consultation with the Sales Representative Z4-Conditional complaint (invoice is issued if goods are not returned in 14 days)		

Filed by (readable signature):.....